

## **Clinical Psychology Associates, LLC**

### **General Rights and Responsibilities**

Individuals have certain rights and responsibilities when dealing with Clinical Psychology Associates. These rights and responsibilities may vary depending on circumstances. In general, individuals have rights related to seeking or receiving information or service, and responsibilities for assisting in this process.

Individuals seeking information or receiving services from Clinical Psychology Associates have the right

1. to be treated with respect and dignity.
2. to have all personal information kept confidential except as required by law.
3. to be fully informed about options for service.
4. to participate in developing a Treatment Plan.
5. to receive information about financial responsibility for services.
6. to view their treatment records within the guidelines of applicable laws, except when information was provided by another source under rules of confidentiality.
7. to refuse to be filmed or recorded without prior consent.
8. to file a complaint, receive assistance with the complaint process, and appeal the decision if your complaint is not resolved to your satisfaction.
9. to prompt and adequate treatment.
10. to be free from arbitrary decision making.

Individuals seeking or receiving service have the responsibility

1. to be courteous and cooperative in dealing with clinic staff.
2. to report changes that might alter the Treatment Plan.